

# AOTULE 2019 派遣要件リスト

## Prerequisites for AOTULE 2019 Outbound Program

2019.08 現在

- ✚ これらの要件は予告なく変更することがあります／These requirements are subject to change.
- ✚ 受入研究室は工学系/ 工学部となります(一部大学を除く)／A host lab will be affiliated with the School or College of Engineering.
- ✚ ※がついている大学・学部は、応募時に受入志望大学の指導教員より受入内諾があること  
Applicants must contact host institutions with ※mark to obtain acceptance notice after consulting with the coordinator of the International Cooperation Office prior to the application.

AOTULE 加盟大学	要件・特徴 Requirements/ Features
<p><a href="#">メルボルン大学</a> <a href="#">The U of Melbourne</a></p> <p><a href="#">工学系</a> <a href="#">Melbourne School of Engineering</a></p> <ul style="list-style-type: none"> <li>◆ <a href="http://www.eng3.e.titech.ac.jp/~inter/files/infosheet2019_Melbourne.pdf">infosheet2019_Melbourne</a> <a href="http://www.eng3.e.titech.ac.jp/~inter/files/infosheet2019_Melbourne.pdf">http://www.eng3.e.titech.ac.jp/~inter/files/infosheet2019_Melbourne.pdf</a></li> </ul>	<ul style="list-style-type: none"> <li>◆ 受入指導教員・研究室について Regarding to find/ arrange your host supervisor/ lab               <ul style="list-style-type: none"> <li>A) Melbourne School of Engineering can help to find a supervisor for nominated students.</li> <li>B) Applicants are also welcome to approach a potential supervisor. They can find these through our current project listings (<a href="https://www.eng.unimelb.edu.au/#research">https://www.eng.unimelb.edu.au/#research</a>) , or our Find an Expert page (<a href="https://findanexpert.unimelb.edu.au/">https://findanexpert.unimelb.edu.au/</a>) ※ 英語要件免除 (後述) を希望する学生は、受入内諾がある場合のみ応募可。</li> </ul> </li> <li>◆ Documents for submission after officially nominated:               <ol style="list-style-type: none"> <li>1) A copy of the details page of your passport (expiry date should be at least 6 months after the proposed arrival date)</li> <li>2) Academic transcripts in English for their current course (include previous course if in 1st year of current degree).</li> <li>3) A summary in English of the research that the student plans to undertake while at the University of Melbourne or details of the student's preferred area of research. This will be forwarded to the potential supervisors, so students are welcome to include any information about themselves that they think will be interesting to our academics (e.g. Previous research undertaken, interest in the project, future plans, how this will assist their current studies, etc.). If a student has already organised their own supervisor, a copy of their email conversation can be uploaded instead, provided that it shows acceptance by the supervisor.</li> <li>4) If the student already meets <a href="https://study.unimelb.edu.au/how-to-apply/english-language-requirements">English Language Requirements</a> (<a href="https://study.unimelb.edu.au/how-to-apply/english-language-requirements">https://study.unimelb.edu.au/how-to-apply/english-language-requirements</a>), evidence of this such as IELTS score page. Some flexibility may be possible in the case of graduate students taking research programs.</li> </ol> </li> <li>◆ Requirements for short-term (approx. 3 months), research-oriented (NO course work) international students Ideally, students would meet our <a href="https://study.unimelb.edu.au/how-to-apply/english-language-requirements/other-ways-to-satisfy-english-language-requirements">English Language Requirements</a> (<a href="https://study.unimelb.edu.au/how-to-apply/english-language-requirements/other-ways-to-satisfy-english-language-requirements">https://study.unimelb.edu.au/how-to-apply/english-language-requirements/other-ways-to-satisfy-english-language-requirements</a>). However, for research programs, we can often waive these on the advice of the supervising academic. It is common for inbound research students to have these requirements waived if their supervisor is happy that their English language skills are satisfactory for lab work purposes. Please allow students to apply whether or not they have IELTS/etc., as we will work with their potential supervisor to waive English requirements if possible. ※ 工系国際連携室は、応募者の受入志望教員に英語要件の免除を交渉しない。従って、当該大学へ英語要件免除で受け入れを希望する場合は、応募者自身が予め受入志望教員に交渉し、受入内諾および英語要件免除の了承を得た場合のみ、本プログラムへの応募を可とする。受入内諾がなく当該大学へ応募する場合は、上記の英語要件を満たしていること。</li> <li>◆ Visa: The minimum length of time is three months. We would prefer that students can commit to 10 – 12 weeks in order to qualify for the 3-month minimum student visa.</li> </ul>

◆ **Brief administrative flow before enrolment**

**Nominations:**

1. Tokyo Tech provides list of nominated students
2. Melbourne School of Engineering (MSE) sources supervisors or confirms supervisors if students have already found their own
3. MSE confirms accepted students and their supervisors with Tokyo Tech

**Offer/Acceptance:**

1. Tokyo Tech students complete University of Melbourne inbound student application form. While they have already been accepted, this enables us to register them as an inbound exchange student, trigger visa paperwork creation, set up their network access, etc.
2. University of Melbourne Global Mobility team sends official offer letter by email to Tokyo Tech students.
3. Tokyo Tech students accept offer online.
4. University of Melbourne Global Mobility creates and sends electronic Confirmation of Enrolment (eCOE) document required to obtain student visa.
5. Student applies for student visa from Australian Government.

**Enrolment**

1. Tokyo Tech students complete their online administrative enrolment, and enrol into the exchange research subject. This can be done online before they leave Japan.
2. Tokyo Tech students arrive and orientation/safety briefing etc are conducted by their supervisor's department.
3. Tokyo Tech students collect their student card, etc. Any desk requirements will be taken care of by the department.

◆ **Administrative fees borne by the student (if any)**

None. However, all international students coming to Australia on a student visa are required by the Australian Government to obtain Overseas Student Health Cover (OSHC). This can be provided through the university provider, or students are welcome to seek their own provider. Information on this will be supplied with the student's offer letter. There is information for students here: <https://services.unimelb.edu.au/international/visas/oshc>

◆ 日本永住権を持つ中国籍の参加者は、清華大学側で留学生ではなく研究生としての受入となり、施設利用や大学寮への入寮に制限がある場合がある。

◆ Before application, students are encouraged to contact the potential advisor of the school by themselves. With the permission of the professors, students can be enrolled in the department as general visiting students. Documents of students (e.g. CV/ academic record/ research plan, etc.) are to be submitted to the professor(s) directly when they contact each other.

◆ Complete Online Applications after officially selected.

◆ Special Notes:

- 1) AOTULE students (visiting students) cannot register for courses in THU, they are only allowed to do research in the laboratory under the supervision of the professors.
- 2) Proficiency in English or Chinese is a necessity for students coming for research.
- 3) Students hold students visa to do research in THU.
- 4) Generally speaking, the School will help students apply for tuition waived. But living expenses, accommodation fees, etc., are borne by students themselves.
- 5) Your students can apply the campus dormitory that will be listed in the admission files. But we cannot assure them that there must be available dormitory then. Please contact

※清華大学

※Tsinghua U

受入可能学院：航空航空学院のみ

Acceptable School: [School of Aerospace Engineering only](#)

with Tsinghua University Teaching Affair Department about the dormitory application at email address [visiting@tsinghua.edu.cn](mailto:visiting@tsinghua.edu.cn) or telephone +86-10-62773508.

- 6) AOTULE students need to purchase the insurance according to the requirements of both parties.

## 国立台湾大学

### National Taiwan U

#### 1. 工学院

##### College of Engineering

- ◆ [factsheet2018-19\\_NTUEng](http://www.eng3.e.titech.ac.jp/~inter/files/factsheet2018-19_NTUEng.pdf)  
[http://www.eng3.e.titech.ac.jp/~inter/files/factsheet2018-19\\_NTUEng.pdf](http://www.eng3.e.titech.ac.jp/~inter/files/factsheet2018-19_NTUEng.pdf)

#### 2. 電機資訊学院

##### College of Electrical Engineering & Computer Science

- ◆ [factsheet2019\\_NTUEECS](http://www.eng3.e.titech.ac.jp/~inter/files/factsheet2019_NTUEECS.pdf)  
[http://www.eng3.e.titech.ac.jp/~inter/files/factsheet2019\\_NTUEECS.pdf](http://www.eng3.e.titech.ac.jp/~inter/files/factsheet2019_NTUEECS.pdf)

- ◆ Documents for submission (採択決定後) : Application form, CV, Proof of insurance and health examination (documents will be sent upon receiving nomination)
- ◆ No particular standards are set, but non-Chinese speakers are recommended to be fluent in English.

[Reference]

[http://www.oia.ntu.edu.tw/study-at-ntu/incoming-exchange-student/2018\\_2019\\_Admission](http://www.oia.ntu.edu.tw/study-at-ntu/incoming-exchange-student/2018_2019_Admission)

## 香港科技大学

### Hong Kong U of Science and Technology (HKUST)

#### 工学院

##### School of Engineering

- ◆ The student may approach a host professor to get his consent before submission. Or you may send the nomination list to us (HKUST) and we shall help identify a faculty supervisor for the student.
- ◆ The student should submit the following information to SENG before January 2019:
  - a CV
  - a copy of the latest transcript
  - a research statement
  - two names of their preferred hosting supervisor at HKUSTThe research interests of Engineering faculty members can be referred to [https://www.seng.ust.hk/web/eng/faculty\\_research.php](https://www.seng.ust.hk/web/eng/faculty_research.php)
- ◆ The minimum period of internship is 2 months.
- ◆ The student should be a **MPhil (Master of Philosophy) student** registered at Tokyo Tech.
- ◆ English is the medium of communication in HKUST.
- ◆ The student needs to obtain a student visa (our staff will provide assistance) for the period of stay in HKUST.
- ◆ Brief administrative flow before enrollment
  - 1) After SENG (School of Engineering) has announced the result, the student should complete the application form and send the original set of application documents to the HKUST Admission Office as soon as possible and at least three months before the internship starting date.
  - 2) An offer letter will then be issued to the student via email. The offer should be accepted by the student immediately to confirm the internship.
  - 3) After receiving the acceptance email from the student, the HKUST Admissions Office will pass the student's visa application to the HK Immigration Department for approval. The approval is usually given in 8 weeks.
  - 4) Arrangement for student accommodation will be made by SENG.
  - 5) Once the student visa is approved, we'll collect and send it to the student by courier.
- ◆ Kindly note that HKUST cannot 100% guarantee success of the matching as it depends greatly

on individual faculty's own decision. Phone interview may be required by the faculty if appropriate.

- ◆ Administrative fees borne by the student (if any)  
The student will normally receive HKD10,000 per month. The amount is subject to the HKUST faculty supervisor's decision. The following fees are borne by the student:
  - internship program application fee HKD450 (pay upon application)
  - visa application and handling fee: HKD500 (pay upon acceptance of offer)
  - insurance: approximate HKD\$150-\$300 depending on the length of stay (pay before arrival to HK)
  - accommodation fee: HKD\$4,800/month (pay in one installment after the visa application is approved)
  - internship program registration fee: HKD1,754 (pay upon program registration at HKUST)

- ◆ Students need to contact the laboratory where you wish to work and obtain permission from the professor who is in charge of the lab.
- ◆ Completed a minimum of 1-year full-time study at their home university (Graduate: 1 semester)
- ◆ GPA (Grade Point Average) of 3.0 or better (on a 4.3 point scale) or equivalent
- ◆ Currently studying at a university outside of South Korea and interested in doing a research at a KAIST laboratory
- ◆ TOEFL iBT 80 or its equivalent on another English language proficiency test (Students whose nationality is a native English-speaking country can submit a copy of their passport instead of an English language proficiency test score)
- ◆ About Visa, ISSS (International Scholar and Student Services) team will help students applying for a visa issuance.

[Administrative Flow] (工程系学生国際交流プログラムに応募・採択後の流れ)

Lab contact KAIST IRT (International Relations Team) and submit the application form -> IRT guide students on-line registration -> KAIST issue student ID and inform students VISA application -> Allocation of dormitories -> Orientation

- A) Contact the laboratory where you wish to work and obtain permission from the professor who is in charge of the lab. If the professor approves your proposal, the lab is required to contact the KAIST International Relations Team (IRT) to start administrative procedures for successful applicants. The lab will ask successful applicants to fill in the off-line application form via e-mail.
- B) Complete the form that you receive from the lab and submit it back to them. Then, the lab will complete the documents and submit them to IRT to further process your registration.
- C) IRT will contact the successful applicants, who will then be required to fill out an online application form at the International Office (IO) website ([https://io.kaist.ac.kr/mobi/intern\\_online.do](https://io.kaist.ac.kr/mobi/intern_online.do)) and pay the registration fee online upon completing the application. For more information about the registration fee, please refer to the fee information below.
- D) After the submission and payment, KAIST will issue your student ID and inform you about the procedure for dormitory and visa applications through the KAIST International Scholars and Student Services Team (ISSS).
  - Visa: C-3-1 (less than 90 days), D-2-8 (more than 90 days) Students may be exempted from obtaining a visa based on the visa exemption agreement. After finishing the online

※KAIST

[College of Engineering](#)

- ◆ [infosheet2019\\_KAIST](http://www.eng3.e.titech.ac.jp/~inter/files/infosheet2019_KAIST.pdf)  
[http://www.eng3.e.titech.ac.jp/~inter/files/infosheet2019\\_KAIST.pdf](http://www.eng3.e.titech.ac.jp/~inter/files/infosheet2019_KAIST.pdf)

registration, guidelines and support for visa issuance will be provided from ISSS.

- Health check-up (to be filled out by a physician) It is mandatory to submit the 『Certificate of Health Check-up Form』 before entering KAIST to check the status of health and to protect KAIST members from contagious diseases.
- Allocation of dormitories (only for students who apply for the dorm)
  - Dormitory Fees: KRW 100,000~310,000 per month (paid after arrival)
  - Most of applicants (90%) will be assigned to a dormitory room. However, it is possible that the dormitory may not be available due to limited capacity. In this case, please find housing near KAIST. Information on finding your own housing and Korea's real estate system can be found at "Finding Off-campus Housing by Yourself (link)" ISSS will assist you if you encounter any problems.
  - Dormitory rooms cannot be assigned to those who have contagious diseases such as phthisis.
- Using KAIST facilities/equipment
  - A deposit (KRW 100,000) should be paid after arrival to use the library and school facilities/equipment.
  - Dorm room cleaning fees can be deducted from the deposit, and the remaining amount will be returned at the end of the program.
  - Registration Fee USD 350 will be exempted as students of partner university. Students should pay dormitory and living expenses.

マラヤ大学  
U of Malaya

工学部  
Faculty of Engineering

- ◆ All communication will be in English therefore students must be proficient in English language, GPA 3.0 and above, Visa is required, further details can be obtained at [isc.um.edu.my](http://isc.um.edu.my).
- ◆ (After officially nominated) Applicant must submit a research proposal for us to identify the suitable Supervisor. Still, the acceptance will depend on the research proposal and supervisor(s) availability.
- ◆ Research Attachment/Internship may require applicant to **pay for Bench fees approximately USD500/ 3 months.**  
↑在籍費・成績要件免除交渉可  
Bench Fees and academic requirements will be exempted. (As of 2017/12/05)

ハノイ工科大学  
Hanoi U of Science and Technology (HUST)

- ◆ Based on your students' request, HUST will contact the corresponding Schools for arrangement. The University has some programs taught in English, but for research in Labs, almost of Schools can accept students.
- ◆ Materials that the nominees have to prepare (after officially nominated)
  - 1) CV with Face Photo Image Data (JPEG, Passport size)
  - 2) Motivation Letter
  - 3) Academic Transcript
  - 4) Photocopy of English Scores (TOEIC, TOEFL, IELTS, etc. equal to B1 level)
  - 5) Learning Agreement
  - 6) Photocopy of Passport (for visa procedures).
- ◆ HUST will support student to acquire visa
- ◆ Administrative agendas
  - 1st semester: Mid-August
  - 2nd Semester: Mid-January
  - Summer Semester: July 1st
- ◆ Please kindly note that students have to buy health insurance in Japan, which she would have health care services at International Hospital in Hanoi in case needed (L'Hôpital Français de Hanoi is suggested as it next to HUST)
- ◆ Accommodation: we are sorry we do not have dormitory for international student. We will support to find some apartment for students to rent (250-300\$/month).

<p>※ <u>南洋理工大学</u>  ※ <u>Nanyang Technological U (NTUS)</u></p> <p><u>College of Engineering</u></p> <p>◆ <a href="http://www.eng3.e.titech.ac.jp/~inter/files/infosheet2019_NTUS.pdf">infosheet2019_NTUS  http://www.eng3.e.titech.ac.jp/~inter/files/infosheet2019_NTUS.pdf</a></p>	<p>◆ 授業料不徴収（研究のみ）但し諸経費有。  There won't be any tuition fee required if the students undergo research attachment at laboratories (and not attending classes/courses). Liable for miscellaneous fees.</p> <p>◆ 特定の英語要件なし（以下は目安）  The TOEFL/IELTS requirements are required for students who apply to NTU but it can be waived if the applicant can prove that English was used as the medium of instruction during tertiary studies.  However, since the students will be here only for the research attachment, please ensure they will be able to communicate in English fluently.</p> <ul style="list-style-type: none"> <li>■ TOEFL requirements (validity of 2 years from date of application): Minimum TOEFL score must be equivalent to or more than: <ul style="list-style-type: none"> <li>◇ 88 for internet-based test</li> <li>◇ 570 for paper-based test</li> <li>◇ 230 for computer-based test</li> </ul> </li> <li>■ IELTS requirements (validity of 2 years from date of application): Minimum IELTS score must be equivalent to or more than 6.0.</li> </ul> <p>◆ The students ought to get their preferred Professors' agreement in advance.</p>
<p><u>チュラロンコン大学</u>  <u>Chulalongkorn U</u></p>	<p>◆ 都度問い合わせ／ Need to enquire as they arise</p>
<p><u>モラトゥワ大学</u>  <u>U of Moratuwa</u></p>	<p>◆ 都度問い合わせ／ Need to enquire as they arise</p>
<p><u>インド工科大学マドラス校</u>  <u>Indian Institute of Technology Madras (IITB)</u></p>	<p>◆ 都度問い合わせ／ Need to enquire as they arise</p>
<p><u>バンドン工科大学</u>  <u>Institut Teknologi Bandung (ITB)</u></p>	<p>◆ 都度問い合わせ／ Need to enquire as they arise</p>